MEETING MINUTES OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

Thursday April 20, 2017
7:00 p.m.
Mercedes A. McGowen Board Room

1. **Call to Order**–President Candace McCreary called the meeting to order at 7:00 p.m.

2. Roll Call–Trustees Carl, Hulke, Moinuddin, Mondragon, Porter, Prosser and President McCreary.
Also Present–Deputy Director Kris Kenney, Deputy Director Ron Pauli, Business Manager Sue Haisan, Administrative Assistant Deborah Muscarello, Head of Technology Brian Ormond and Head of Adult Services/Reference Jill Berrill.

3. Pledge of Allegiance

4. President's Report–Invitation to celebrate the 45th anniversary of EL Centro for a Community Day Lunch $35.00 per person.
Per Capita Grant–awarded $51,482.63
Additional donor letters were sent out for the Family Music Concert Series

5. Public Forum–Questions concerning agenda–None

6. Trustee Moinuddin moved and Trustee Carl seconded a motion to accept the agenda as presented.

Roll Call	Ayes	Carl, Hulke, Moinuddin, Mondragon, Porter, Prosser and President McCreary
	Nays	

Motion Passed

7. Secretary's Report

a. Trustee Carl moved and Trustee Moinuddin seconded a motion to request the Board to approve the minutes of the Regular Board Meeting of March 16, 2017.

Roll Call Ayes Carl, Hulke, Moinuddin, Mondragon, Porter, Prosser and President McCreary

Nays

Motion Passed

b. Trustee Porter moved and Trustee Mondragon seconded a motion to request the Board to approve the minutes of the Space Planning Committee-December 3, 2016.

Roll Call Ayes Carl, Hulke, Moinuddin, Mondragon, Porter, Prosser and President McCreary

Nays

Motion Passed

c. Correspondence-None

8. Treasurer's Report-Treasurer Carl

a. Trustee Carl moved and Trustee Hulke seconded a motion to request the Board to approve the semi-monthly expenditures in the amount of $571,113.66 from March 11, 2017 through April 14, 2017.

Roll Call Ayes Carl, Hulke, Moinuddin, Mondragon, Porter, Prosser and President McCreary

Nays

Motion Passed

b. Business Manager's Report –Sue Haisan Reported to the Board

9. Executive Director's Report-Kris Kenney reported to the Board

10. Current Business

a. Set Budget Presentation Meeting-May 4th@7:00

11. New Business

a. Trustee Carl moved and Trustee Prosser seconded a motion to request the Board to approve a change in the Library hours starting July 1, 2017 open 9:00 a.m. and close at 9:00 p.m. Monday thru Thursday.

Roll Call Ayes Carl, Hulke, Moinuddin, Mondragon, Porter, Prosser and President McCreary

Nays

Motion Passed

b. President McCreary moved and Trustee Carl seconded a motion to request the Board to approve copy machine vendor TTSG for a 5 year contract not to exceed $119,885.28.

Roll Call Ayes Carl, Hulke, Moinuddin, Mondragon, Porter, Prosser and President McCreary

Nays

Motion Passed

12. Public Forum–Questions concerning library–None

13. Comments/Topics for May Board Meeting

14. Adjournment

Trustee Carl moved and Trustee Moinuddin seconded a motion to request the Board to adjourn to the Special Budget Meeting of May 4th, 2017 @7:00 p.m.

Voice Vote Unanimous

Adjourned at 8:01 p.m.

Mary Prosser	Deborah Muscarello
Secretary	Administrative Assistant